



## Church Fire Safety Checklist

**Date of Last Review:** \_\_\_\_\_

**Next Scheduled Review:** \_\_\_\_\_

<b>Fire Risk Assessment</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Has a fire risk assessment been conducted within the last 12 months?			
Are all fire hazards identified (eg candles, electrical systems, heating equipment)?			
Are vulnerable individuals (eg elderly, disabled, children) considered in the assessment?			
Are risk reduction measures (eg removing or limiting hazards) in place?			
<b>Emergency Evacuation Procedures</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Are all escape routes clearly marked and accessible?			
Are emergency exits unlocked and free from obstruction during services and events?			
Are assembly points designated outside the church and communicated to staff and congregants?			
Are fire wardens or marshals assigned for services and events?			
<b>Fire Detection and Alarm Systems</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Are smoke detectors installed in key areas throughout the church?			
Are smoke detectors and fire alarms tested regularly?			
Are fire alarms audible in all parts of the church?			
Is there a manual fire alarm activation method available?			
<b>Firefighting Equipment</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Are fire extinguishers located in accessible areas and appropriately placed (eg CO2 for electrical fires, water for wood and fabric)?			
Is firefighting equipment (eg fire extinguishers, fire blankets)			

inspected regularly?			
Are staff and fire wardens trained on how to use firefighting equipment?			
<b>Fire Prevention Measures</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Are candles placed in stable holders and never left unattended?			
Are electrical systems inspected regularly to avoid faults and overheating?			
Are combustible materials (eg paper, fabrics) stored in fire-resistant areas?			
Are heating systems and portable heaters used safely and inspected regularly?			
<b>Emergency Lighting</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Is emergency lighting installed to guide people toward exits?			
Is the emergency lighting regularly checked to ensure it is operational?			
Are exit signs illuminated and easily visible?			
<b>Assisting Vulnerable Individuals</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Are procedures in place to assist the elderly, disabled or individuals with limited mobility during an evacuation?			
Are evacuation aids (eg evacuation chairs, ramps) available for those in need?			
Are staff or volunteers assigned to help vulnerable individuals in emergencies?			
<b>Special Event Fire Safety</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Are extra fire wardens assigned for large events (eg weddings, funerals)?			
Are additional exits unlocked and accessible during large			

gatherings?			
Are attendees briefed on fire safety procedures during special events?			
<b>Regular Inspections and Maintenance</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Are fire safety equipment, alarms and extinguishers inspected regularly?			
Are electrical systems and heating equipment maintained regularly?			
Are storage areas free from clutter and combustible materials?			
Are regular fire drills conducted for staff, volunteers and congregants?			
<b>Legal Compliance</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>
Is the church compliant with the Regulatory Reform (Fire Safety) Order 2005?			
Are fire risk assessments documented and kept on file?			
Are insurance requirements for fire safety being met?			
Are any identified risks addressed in a timely manner?			